



The following information has been added to the CIMAS Handbook (http://cimas.rsmas.miami.edu/about_09.html) as of September 5, 2014

CIMAS Policy on Alternate Work Locations

The University of Miami does not have an institution-wide policy on telecommuting. Some units within the University have instituted pilot telecommuting programs but RSMAS has not yet done this.

In lieu of such a RSMAS program, CIMAS employees will be required to inform in advance both their NOAA advisors (and the appropriate NOAA Division Director) as well as the CIMAS Director if they will need to work from another location for a specific period and provide us with the details of that location.

In addition, for those who are not US citizens, when a CIMAS employee goes on international travel (even personal travel) please notify in advance both the NOAA advisor and CIMAS Director since unanticipated work requirements may arise during such a trip and there may also be visa implications with such travel.